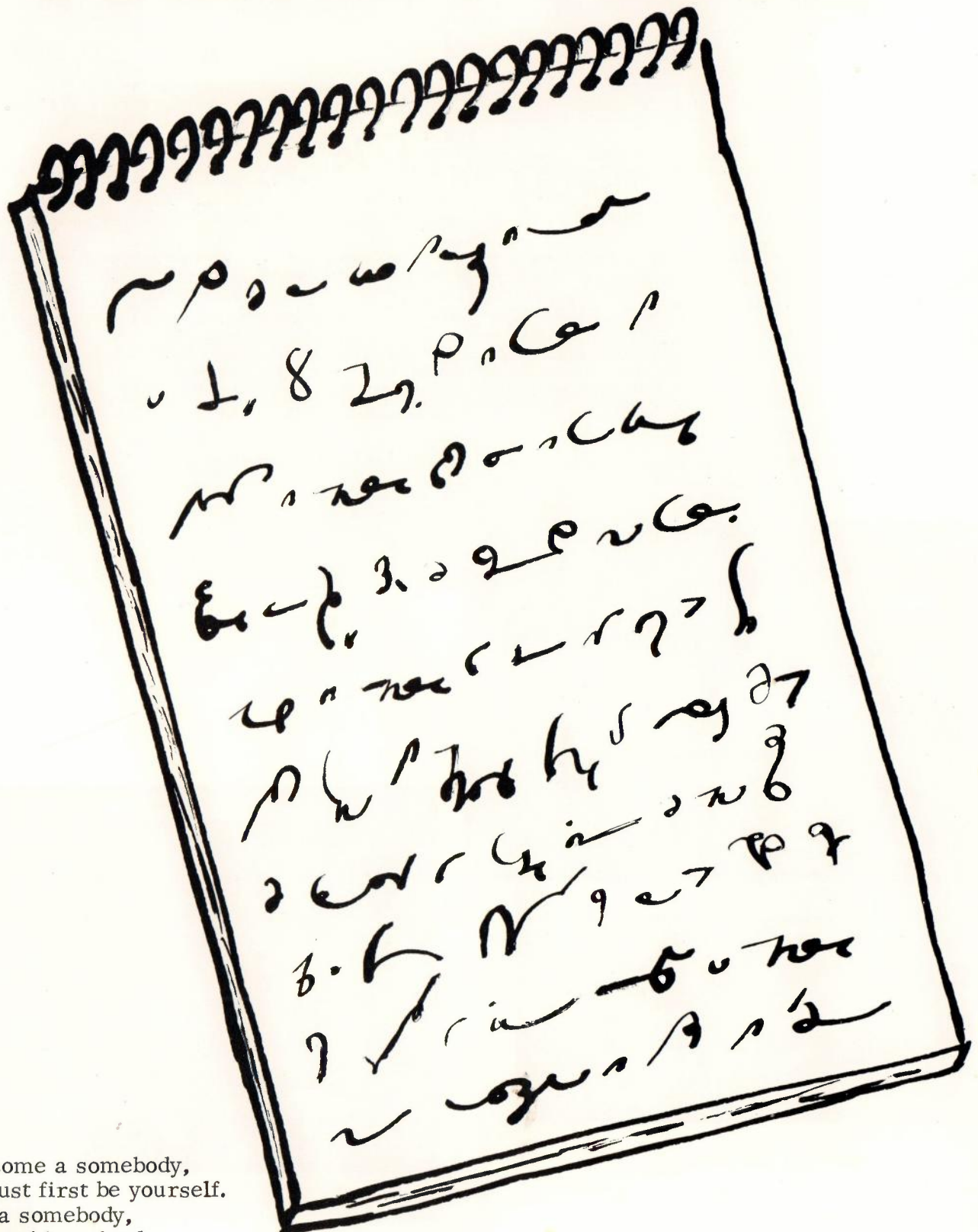


SECRETARIES



To become a somebody,
You must first be yourself.
To be a somebody,
Do something of value.

Students who successfully complete the following GOALS will have earned a degree or diploma as a result of pursuing a course in the Office Education Department.

QUARTER HOURS	DEGREE OR DIPLOMA	CURRICULUM
132	A. A. S.	Executive Secretary
119	A. A.	Executive Secretary
76	Secretarial	Secretarial
75	Clerical	Clerical

Regardless of the course of study a student pursues in the Department, the major GOAL of the department is to

ASSIST EACH INDIVIDUAL TO REACH ONE'S GREATEST POTENTIAL IN ALL SKILL AND THEORY COURSES.

Long-range GOALS, which are an integral part of the programs offered in the Department, are to assist each individual to develop

1. A positive attitude
2. Tolerance and empathy toward others
3. Poise
4. Enthusiasm
5. Dependability
6. Adaptability



Candice Grilli



Nancy Larson



Jane Manderschild



Galye O'Neill



Jerilun Peter



Katherine Roseboom



Shirley Runyan



Jay Watson



Cynthia Wilson



Jilayne Zethraus

Gayle Anderson
 Marie Anderson
 Kay Bennent
 Betty Danofsky
 Jolane Henricks
 Arlyce Nichols
 Rita Solomon



Denise Warren



Twilia Bennent



Diane Benningsdorf



Karen Burke



Laurie Clark



Kim Franklin



Rose Henricks



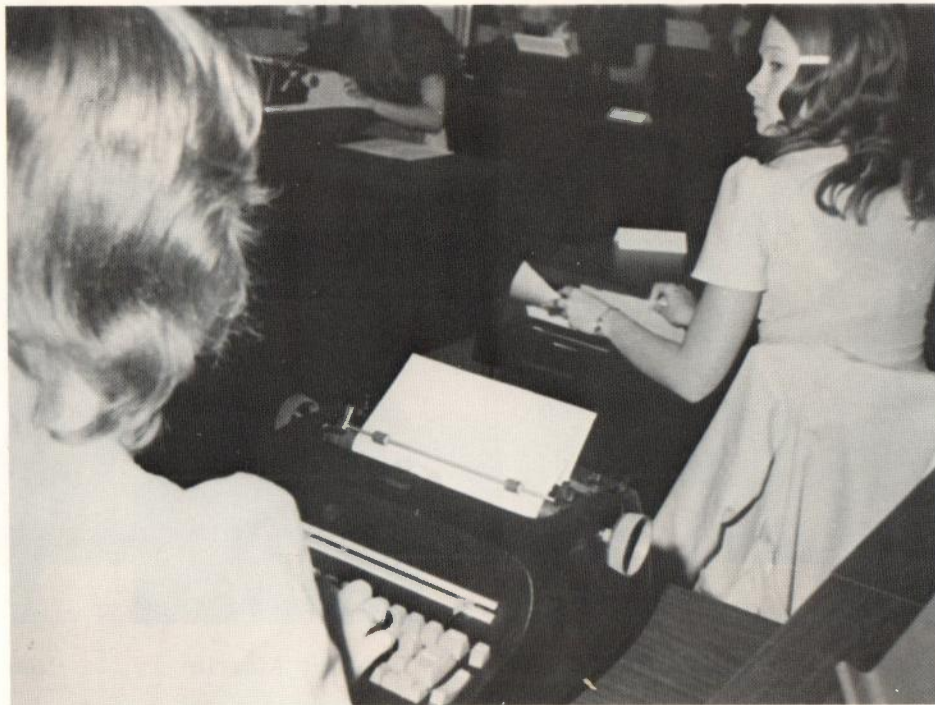
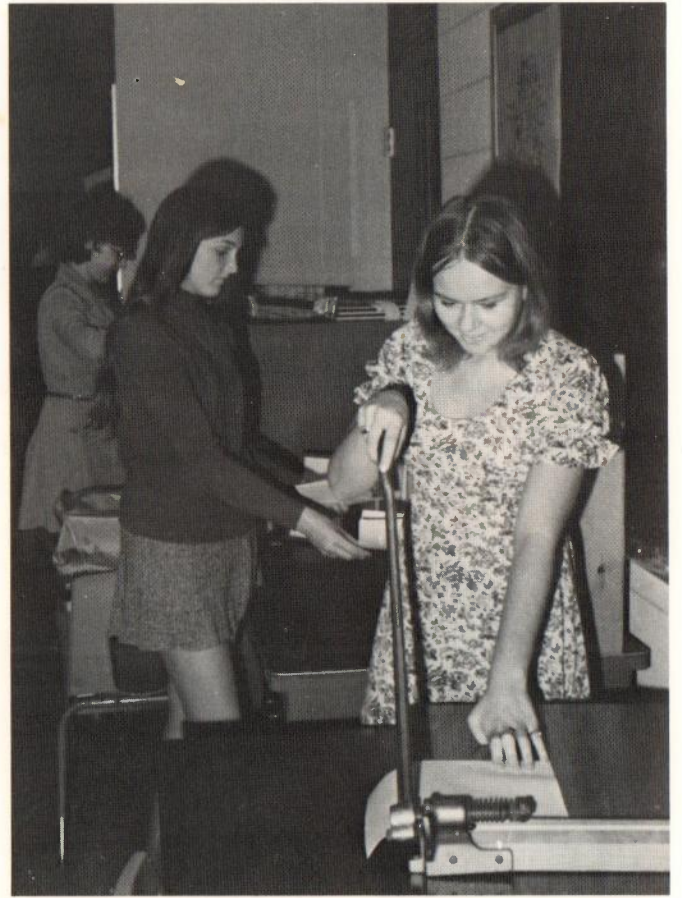
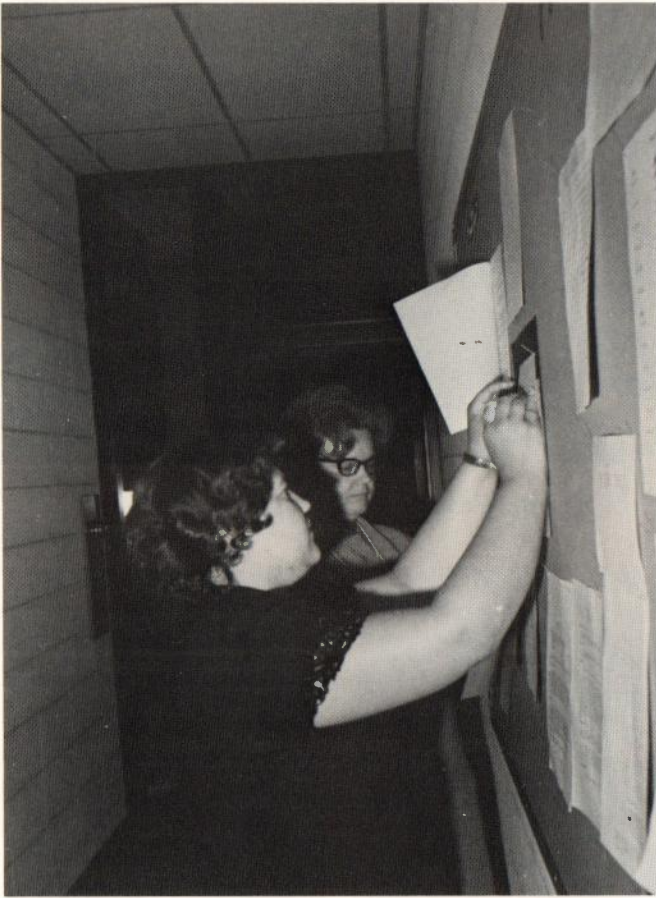
Emmy Malithano



Mary Martin



Rosemarie Newland



Secretarial

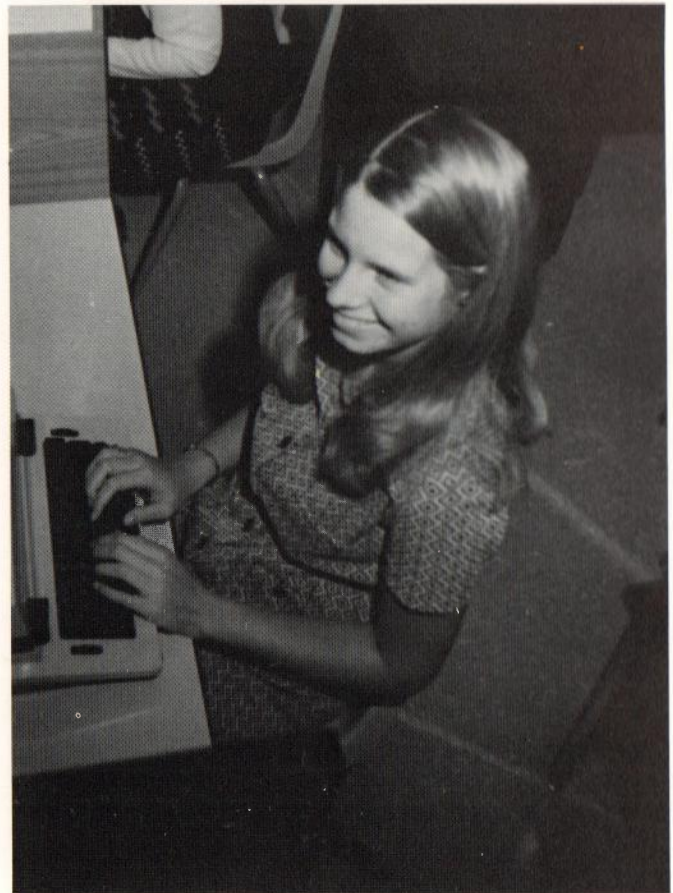


L-R: Gayle Olson (clerical), Denise Warren (accounting), Jil Zethraus (secretarial).

Candi Grille - Secretarial Student



Kim Franklin (Clerical)



Business Workshop

Awards



Sponsored
By



Omicron Zeta







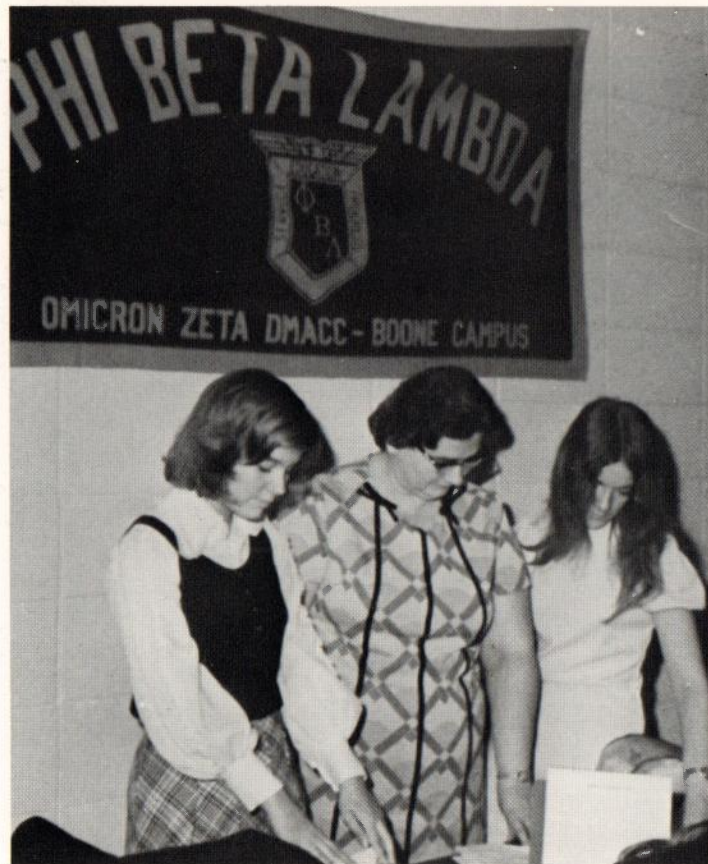
Business Math. winners at Omicron Zeta Business Career Workshop.

Students from Boone High School actively participating in Omicron Zeta Business Career Workshop. (L-R) Jean Davis, Dorene Huffman, Elise Sturtz, Jackie Smith and Jane Schnoor.





Phi Beta Lambda



Phi Theta Kappa

Tau Phi Chapter Initiation



BOONE CAMPUS PHI THETA KAPPA, TAU PHI CHAPTER INITIATION

Phi Theta Kappa is the Scholastic Society of American Junior Colleges. There are 385 chapters in 43 states, Canal Zone and Puerto Rico since 1969.

Tau Phi Chapter of Phi Theta Kappa was organized at the Boone Campus, of the Des Moines Area Community College in 1969 and at the end of Spring Quarter 1974 initiated seventeen new members with dinner at the Imperial Inn in Boone. Special guests were from the 1973 initiation of Phi Theta Kappa: Janie Anderson, Donna Smith Johnson, and Robert Lubke. Also Mr. and Mrs. William Hartley, 1972 Phi Theta Kappa Sponsor; Mr. and Mrs. Clair Abbott, representing Dr. Stadel, 1974 Phi Theta Kappa Sponsor who found it necessary to be away due to a death in the family; and Mr. and Mrs. Harold L. Johnson.

To qualify for membership, a student must be regularly enrolled in a junior college, shall be carrying a full-time load, and shall have completed at least one term in the college division. At least 12 hours of his work must be in courses leading to a recognized degree in a fully accredited university or four-year college of the junior college in which he is enrolled. In addition to these requirements, a student shall also be of good moral character, shall possess recognized qualities of citizenship, and shall have established academic excellence as judged by the faculty.

Phi Theta Kappa exists to recognize and encourage scholarship among students in American Junior Colleges. It seeks to provide (1) opportunity for the development of leadership and for service, (2) an intellectual climate for the exchange of ideas, (3) lively fellowship for scholars, and stimulation of interest in continuing academic excellence.



The following Boone Campus, DMAACC graduates initiated were:

Marie Anderson, Ames, Iowa
 Karen Burke, Ames, Iowa
 Diane Borgen, Ames, Iowa
 Carlynn Eggers, Boone, Iowa
 Janet Gregg, Story City, Iowa
 Carol Jacobsen, Boone, Iowa
 Daniel McGlynn, Boone, Iowa
 Jacquelen McGovern, Gowrie, Iowa
 James Oppedal, Story City, Iowa

Gary Peitzmeier, Boone, Iowa
 Michael Piziali, Madrid, Iowa
 Barbara Poling, Boone, Iowa
 Deborah Powers, Ogden, Iowa
 Susan Rinker, Madrid, Iowa
 Marla Stone, Boone, Iowa
 Betty Tolle, Perry, Iowa
 Joann Uthe, Boone, Iowa







"SING" by the Carpenters

Sing, sing a song
Sing out loud
Sing out strong
Sing of good things, not bad
Sing of happy, not sad.

Sing, sing a song
Make it simple to last
Your whole life long
Don't worry that it's not
Good enough for anyone
Else to hear
Just sing, sing a song.

Sing, sing a song
Let the world sing along
Sing of love there could be
Sing for you and for me.



Sing, sing a song
Make it simple to last
Your whole life long
Don't worry that it's not
Good enough for anyone
Else to hear
Just sing, sing a song.



STUDENT

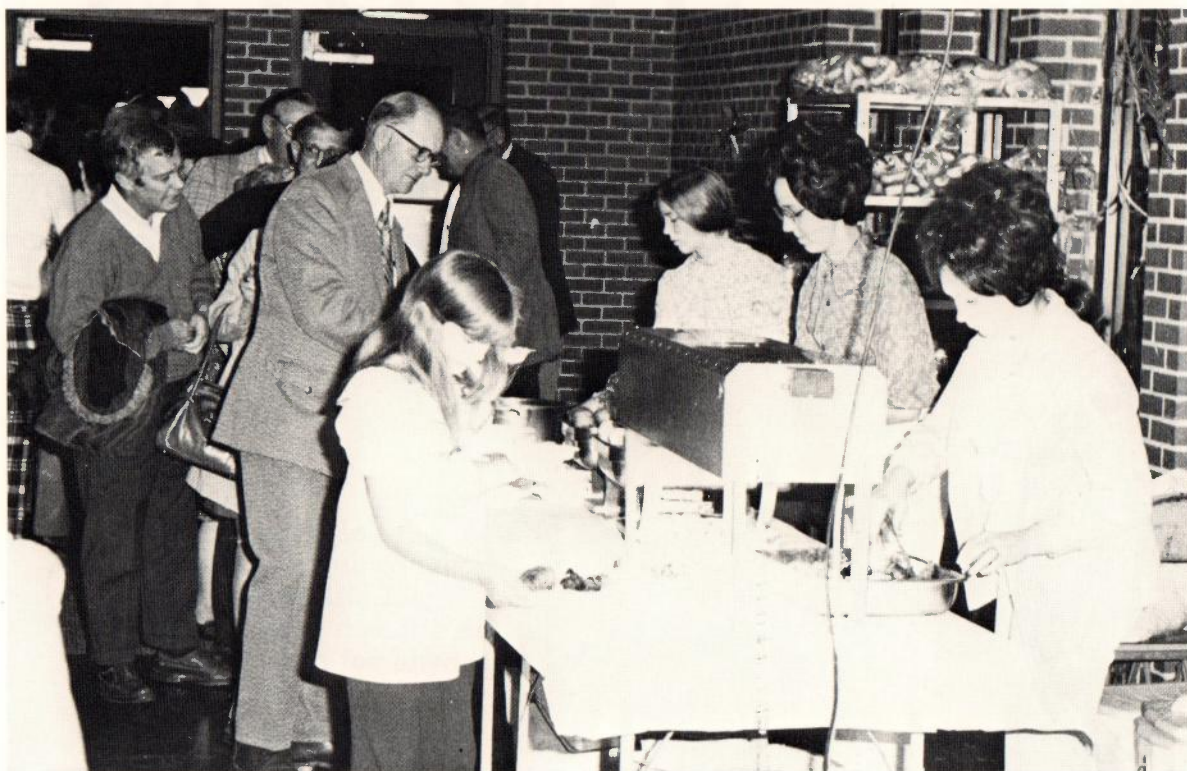


ACTIVITIES



Open House

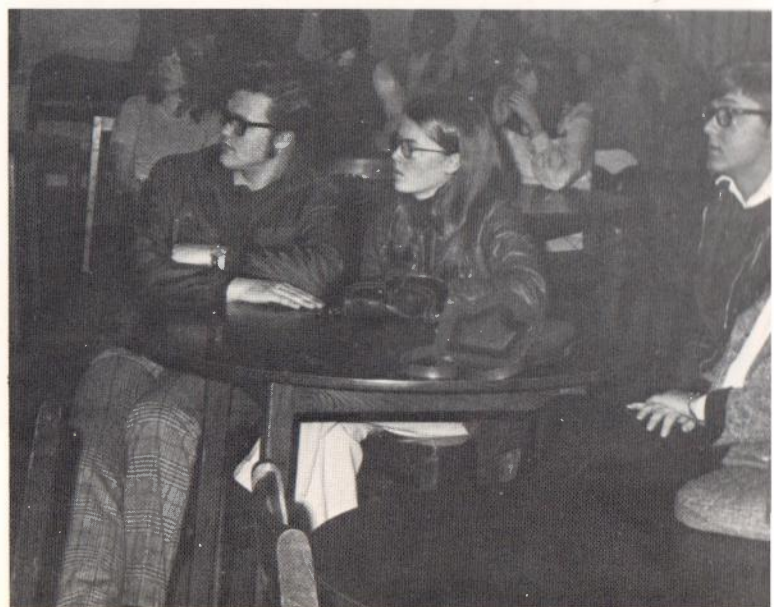
Acquaints the Community to DMACC



1974 Homecoming









'If I were a rich man'.

'We're poor Little Lambs'.

'Anything you can do I can do better.'





'Strolling through the park'



Mrs. Reison



'Nothing like a dame'

Student Senate 1973-1974



The Student Senate provided student government on the Boone Campus during the 1973-74 school year. Pictured Above, From Bottom Left to Right: Sally Bechard, Sara Anderson, Linda Lehman, Kit Kading, Mark Benton (President), Marla Stone, Janet Gregg, Joy Watkins, Dave Baker, Mike Brewer, and Joe Swedberg.

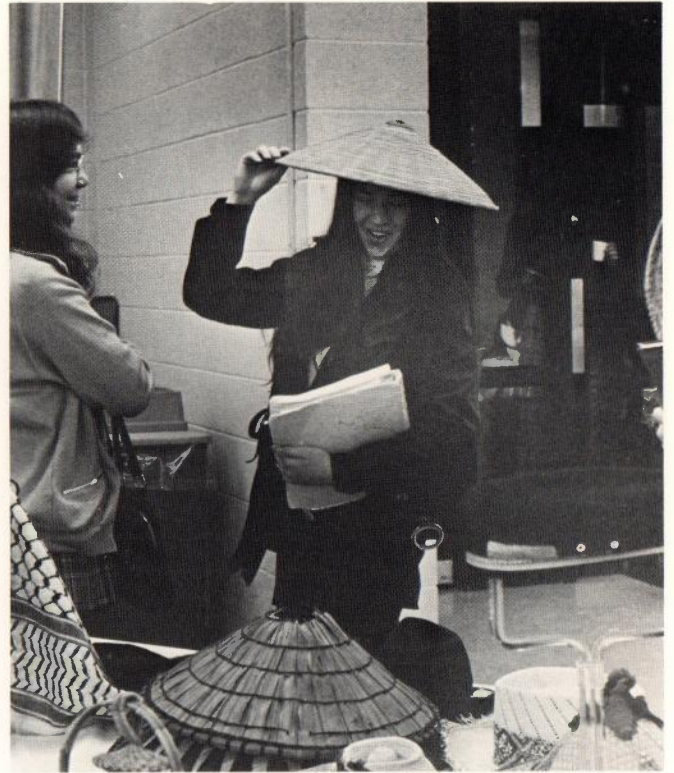
Who's Who

In American Junior Colleges



The 1974 edition of Who's Who Among Students in American Junior Colleges lists the names of 17 distinguished Boone Campus of the Des Moines Area Community College students who have been selected as being the nation's outstanding campus leaders. These students were chosen for their academic achievement, citizenship, leadership and leadership potential.

Boone Campus Students selected- Starting From Bottom Left to Right; Janet Gregg, Susan Rinker, Carol Jacobsen, Karen Burke, Betty Tolle, Marla Stone, Carlynn Eggars Monney, Barbara Poling, Debra Powers Fisher, Jacquelen McGovern, Mike Pizali, Steve Pearson, Gary Peitzmeir, Ricky Reimers, Dave Baker, and Dave Collison. Absent from picture- Kit Kading.



International Awareness Week



